

Cambridge City Council

Employment (Senior Officer) Committee

Date: Tuesday, 25 April 2023

Time: 4.00 pm

Venue: Council Chamber, Guildhall

Contact: democratic.services@cambridge.gov.uk, tel:01223 457000

Agenda

- 1 Minutes of meeting held 1 and 28 March 2023** (Pages 3 - 6)
To approve the minutes. Note the minutes of 28 March will be published following the meeting on 25 April.
- 2 Apologies for absence and Declarations of Interest**
- 3 Exclusion of the Public**
The meeting will contain information during which the public is likely to be excluded from the meeting subject to determination by the Committee following consideration of a public interest test. The exclusion would be made under paragraphs 1, 2 and 3 of part 1 of schedule 12A of the Local Government Act 1972.
- 4 Redundancy of Director Post**
To consider and determine the outcome of the Senior Management Review regarding a Director's post. (Report by the Chief Executive)
To follow.
- 5 Interim Arrangements for the Director of Communities**
To note the proposals of the Chief Executive (Oral Report).
- 6 Recruitment to Director of Communities**
To consider the interview and selection process for this post. (Oral Report).
- 7 Date of Next Meeting**
To note the next meeting will be arranged as necessary.

Employment (Senior Officer) Committee Members: Bick, Collis, Davey, Moore, Porrer and A. Smith (Alternate: Healy)

Committee Terms of Reference are:

Appointed by:	From time to time in accordance with the wishes of the political groups.
Membership:	6 members allocated between political groups in accordance with the rules on political balance set out in the Local Government and Housing Act 1989
Chair/Vice Chair:	To be appointed by the members of the Committee.
Decision making:	By the majority of members present and voting. The Chair has a casting vote if required.

<p>Terms of Reference:</p>	<ol style="list-style-type: none"> 1. To deal with the recruitment to the post of Chief Executive and to recommend a selected applicant to Council for appointment. 2. To recruit, appoint, take disciplinary action against and dismiss Directors 3. To suspend and keep under review the Chief Executive, Directors, the Monitoring Officer or section 151 Chief Finance Officer whilst an investigation takes place into alleged misconduct. 4. To take disciplinary action short of dismissal against the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer. 5. To consider and if necessary recommend to Council to dismiss or terminate the employment of the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer. 6. To make recommendations to Council with regard to proposals for salary or severance packages of £100,000 or more
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5.1.1 Note: The committee will be governed by the provisions contained within Part 4I of the Constitution (Officer Employment Procedure Rules)